<u>On-site Alcohol Policy</u>

The consumption or unauthorized possession of alcoholic beverages is prohibited in all areas of the site except for the Brookhaven Center Club and the housing areas. The only exception to this rule is that alcohol may be served at after-hour functions, if specifically approved in advance by a member of the Directorate. Consumption of alcohol during BERA-sponsored sporting events is prohibited; however, participants may request permission to serve alcohol after games. Employees who consume alcohol at after-hours events should not return to the work area following the function, nor should they drive if in an impaired condition.

No alcohol is **permitted** in the gymnasium or pool complex

The Recreation Office has a form - Alcohol Use Form - to request an "exception." After completion of place, time, and reason for the event, as well as the anticipated number of persons who will attend, the form should be signed by your Department/Division Chair then returned to the Recreation Office. The Recreation Supervisor will have the form approved by a member of the Directorate and return it to the "Host" for use. The "Host" (e.g. Captains) will be responsible for making the effort to limit the quantity of alcohol served, and to prevent attendees from driving, if impaired, or returning to work.

BROOKHAVEN
NATIONAL LABORATORY

REQUEST FORM
PERMISSION TO SERVE ALCOHOL

Requestor's Name: _____ **Life Number:** _____

Telephone: _____   **Building Number:** _____
Activity: _____

Date: _____   **Start and End Time:** _____

Location: _____

Department/Group: _____   **Number of People:** _____

Host/Person in Charge (please print): _____

As Host, I understand it is my responsibility to make every effort to limit the quantity of alcohol served and to prevent individuals from driving, if impaired, or returning to work.

_____
Host's Signature

_____
Dept. Chairperson/Division Head Signature

Return completed form with Host's signature and Department Chairperson/Division Head's signature to Christine Carter, Staff Services, Building 179B.

(No alcohol may be served during sports activities until games are completed.)

Approved: _____
Director's Office